

Bihar State Education Finance Corporation Limited

(A Government of Bihar Undertaking)
Annexe Building, Block-3, Ground Floor,
Main Secretariat, Patna-800015

Bihar State Education Finance Corporation Ltd., Patna had invited online applications for recruitment of Company Secretary on contract through advertisement dated **03.01.2019** published in various State and National daily newspaper, namely Dainik Jagran (Patna), Hindustan (Patna), Time of India (Patna, New Delhi, Kolkata) and Economic Times (Mumbai). Online Applications were received from **15.01.2019 to 31.01.2019 till 05:00 PM**.

2. The Online Application Software was prepared by National Informatics Centre (NIC), Patna and was hosted on the website <http://finance.bih.nic.in> of Finance Department, Govt. of Bihar. The details of online applications accepted by the online application software for the post of Company Secretary is as follows :

Sl.	Designation	No. of Post	No. of applications accepted by online application software till last date
1	Company Secretary	1	4

3. The online applications accepted were evaluated by the Software on pre-determined marking/evaluation criteria on the basis of essential and professional qualifications mentioned in Para-6 of the aforesaid advertisement and accordingly the list was prepared by the software in order of merit on the basis of marks allotted.

4. As per provisions contained in Para 5(iv), that short listed candidates for the position are to be called for interview in the ratio of 1:5, a three member Screening Committee of Bihar State Education Finance Corporation Limited was constituted vide office Memo No.-768 dated **04.02.2019**.

5. The first meeting of the aforesaid Screening Committee was held on **05.02.2019**, to screen the number of online applications received/Short listed as per the marks allotted by the software and submitted 1st evaluation report to Bihar State Education Finance Corporation Ltd., Patna.

6. During the course of perusal of evaluation report of the Screening Committee, it was found that the online applications which were accepted and shortlisted by the software till the prescribed last date and time of online application, the educational qualification/post qualification certificates were not uploaded. As a result, short listed candidates for the post of Company Secretary were intimated through e-mail dated **05.02.2019** to send their requisite documents through e-mail to BSEFCL. The short listed candidates on receiving the aforesaid e-mail submitted the requisite educations qualification/post qualification certificates etc., the details of which is as follows :

Sl.	Designation	No. of candidates to whom e-mail sent for requisite documents	No. of candidates from whom requisite documents received
1	Company Secretary	4	4

7. The requisite educations qualification/post qualification certificates etc., thus received till prescribed date and time, were again sent to Screening committee for evaluation and short listing. The Screening Committee in its meeting dated **12.02.2019** again considered the short listed candidates on the basis of requisite educations qualification/post qualification certificates etc., pre-determined marking/evaluation criteria of essential and preferable educational and professional qualifications mentioned in Para-6 of the aforesaid advertisement.

8. During the course of perusal of evaluation report of the Screening Committee, it was found that the online applications which were accepted and shortlisted by the software on basis of pre-determined marking/evaluation criteria, were allotted incorrect marks due to technical error hence the same has been corrected. The Screening Committee submitted its Final report to Bihar State Education Finance Corporation Ltd., Patna.

9. The Evaluation Report of Screening Committee is attached as **ANNEXURE-1**. All candidates enlisted in **ANNEXURE-1** are requested to send their objections, if any on e-mail ID- bsefcl@gamil.com till **05:00 PM of 20.02.2019** which will be analysed and final list of short listed candidates will be prepared by the BSEFCL. No request regarding any objection will be entertained by the BSEFCL after the prescribed last date and time.


CEO-cum-MD

Bihar State Education Finance Corporation Ltd.,
Patna

Company Secretary

Final Evaluation Report										
Sl	Application ID	Software Ranking	Applicant Name	whether the applicant possesses the requisite essential qualification (Yes/No)	whether the applicant possesses requisite post qualification experience (Yes/ No)	whether the applicant meets the age limit	whether the applicant has uploaded requisite educational qualification certificates (Yes/No)	whether the applicant has uploaded requisite post educational qualification experience certificates (Yes/No)	Revised Total Marks for Educational/ Professional Qualification Experience	Remarks
1	CSC/0000002	1	ARADHANA SINGH	Yes	Yes	Yes	Yes	Yes	100/90 * (Actual)	Since the applicant does not have Fellow Member (FCS) of ICSI. Hence 10 Marks has been deducted from her total obtained marks 100. Qualified
2	CSC/0000007	2	RUCHIKA KALRA	Yes	Yes	Yes	Yes	Yes	95/85* (Actual)	Since the applicant does not have Fellow Member (FCS) of ICSI. Hence 10 Marks has been deducted from her total obtained marks 95. Qualified
3	CSC/0000003	3	MD SARIM ARSHAD	Yes	Yes	Yes	Yes	Yes	85	Qualified
4	CSC/0000013	4	RICHA CHOUDHARY	Yes	Yes	Yes	Yes	Yes	20/60 * (Actual)	Due to Technical Error, her experience point was given Zero (0). Hence after rectification and based on document submission, her total marks has been corrected to 60. Qualified